Page 20/184

BARKHAM PARISH COUNCIL

Finance Committee

**Minutes of meeting of the Barkham Parish Council Finance Committee held on 24th November 2020 via Zoom at 9.30am**

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting was held virtually.

**Present:** Mrs Stubbs (in the Chair), Mr Loader, Mr Heyliger, Mr Alborzpour and Mrs Tims, Clerk to BPC.

**20/359 Election of Chairman for committee**

Mr Loader and Mr Alborzpour put themselves forward for the Chairman role. The members of the committee considered this. As there were 2 councillors, it was put to committee that Mr Loader be Chairman and Mr Alborzpour be Vice-Chairman of the committee. Proposed: Mrs Stubbs. Seconded: Mr Heyliger. Vote: All agreed.

**20360 To receive and consider public questions and comment.**

None

**20/360 Apologies for absence with reason given**

None

**20/361 Declaration of Members’ interests and requests for dispensation**

None

**20/362 To approve the minutes from the last Finance Committee Meeting as being a true record of the meeting**

The minutes of the meeting held on 23rd June 2020 were approved as a true record. The minutes will be signed at the next physical meeting of the Finance Committee, once restrictions are lifted and physical meetings are allowed to resume.

**20/364 To receive the latest bank reconciliation and any unplanned expenditure from the RFO**

The bank statements for the four accounts and the associated reconciliation documents since the last meeting were reviewed and agreed as correct. The documents will be initialled to reflect this at the next physical meeting of the Finance Committee, once restrictions are lifted and physical meetings are allowed to resume.

There was no unplanned expenditure to report.

**20/365 Reports on matters outstanding and actions arising from the minutes**

None

Page 20/185

**20/366 Draft Budget discussions for presentation to Full Council**

The Council went through the draft budget line by line and discussed figures to be put to council for consideration at the December meeting of the council. The Clerk is awaiting some further information form WBC on Band D numbers and electoral figures to enable the calculations of some items. Once received the Clerk will amend the figures currently contained in the draft accordingly and will send to the committee for review before being sent to Full Council for discussion in December.

**20/367 AOB**

None

**20/368 To set the date of the next meeting**

The next meeting will be held in January 2020. The exact date, time and venue to be confirmed.

The meeting closed at 11.16 am.