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BARKHAM PARISH COUNCIL

Finance Committee

**Minutes of meeting of the Barkham Parish Council Finance Committee held on 2nd December 2021 in the Parish Office at 10am**

**Present:** Mrs Stubbs (in the Chair), Mr Bundred, Mrs Edwards and Mrs Tims, Clerk to BPC.

**21/089 To elect a Chairman for the Committee**

Mrs Stubbs was proposed as Chairman. Vote all agreed.

**21/090 To receive and consider public questions and comment.**

None

**21/091 Apologies for absence with reason given**

None

**21/092 Declaration of Members’ interests and requests for dispensation**

None

**21/093 To approve the minutes from the last Finance Committee Meeting as being a true record of the meeting**

The minutes of the meeting held on 23rd March 2021 were approved as a true record. The minutes of the previous virtual meetings have been signed

**21/094 Reports on matters outstanding and actions arising from the minutes**

None

**21/095 To receive the latest bank reconciliations and any unplanned expenditure from the RFO**

The bank statements for the accounts and the associated reconciliation documents since the last review by the Council Chairman in September, were reviewed and agreed as correct. The documents were initialled by Mr Bundred to reflect this.

As at 31st October 2021:

The Natwest account has a balance of £85,010.82

The Unity Trust current account has a balance of £167,831.41

The Unity Trust Savings Account has a balance of £75,288.91

The bank statement for the Nationwide account is received annually at the end of March, and the Clerk will update Council when this has been received.

There was no unplanned expenditure to report.

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**21/096 To discuss the draft budget to be put to full council in December**

The Draft budget was reviewed and amounts were agreed to be put forward to full Council in December for consideration. The Council will review the budget and discuss any amendments before the budget and precept is agreed in January.

**21/097 AOB**

None

**21/098 To set the date of the next meeting**

The next meeting will be held in March 2022. The exact date, time and venue to be confirmed.

The meeting closed at 11.50 am.