*******Barkham Parish Council*

Arborfield Green Community Centre

Sheerlands Road

Arborfield

RG2 9ND

Tel: 0118 976 2089

Email: clerk@barkham-parishcouncil.org.uk

Clerk: Mrs Ellen Tims

Meeting of the Finance Committee Notice

To be held on Monday 5th December 2022

At the Parish Office,

Commencing at 10am

**PLEASE NOTE: YOU ARE ASKED NOT TO ATTEND THIS MEETING IF YOU HAVE ANY COVID SYMPTOMS OR HAVE TESTED POSITIVE FOR COVID-19.**

**The Business to be transacted is as shown under**

1. Apologies for absence with reason given

Mr Barker – On holiday

1. To receive and consider public questions and comment.
2. Declaration of Members’ interests and requests for dispensation
3. To approve the minutes from the last Finance Committee Meeting as being a true record of the meeting
4. To receive the latest bank reconciliations and any unplanned expenditure from the RFO
5. Reports on matters outstanding and actions arising from the minutes
6. To discuss a grant request to be put to Full Council for consideration.
7. To discuss draft budget figures to be put to full council for consideration in December
8. AOB
9. To set the date of the next meeting

E. Tims

Clerk to the Council