*Barkham Parish Council*

Arborfield Green Community Centre

Sheerlands Road

Arborfield

 RG2 9ND

Tel: 0118 976 2089

Email: clerk@barkham-parishcouncil.org.uk

Clerk: Mrs Ellen Tims

Annual Meeting of the Council Notice

To be held on **9th May 2023**

at the Studio Hall, Arborfield Green Community Centre

Commencing at **7.30pm**

**A G E N D A**

1. **Election of Chairman** Local Government Act 1972 S15(2)
2. **Election of Vice Chairman** Local Government Act 1972 S15(6)
3. **To receive and accept any apologies for absence** Local Government Act 1972 Sch12,
4. **To receive any declarations of interest on items on the agenda** (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)
5. **Minutes of the Council Meeting** LGA 1972 Sch 12 para 41(1) – To approve the minutes of the meeting held on Tuesday 11th April 2022.
6. **Public Participation (allotted time 15 minutes)** Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100

Adjournment of the Meeting will be called if any members of the public wish to address the Council on any matters or concerns relating to Barkham. If you would like to ask a specific question to be answered at the meeting, please submit the question at least 24 hours in advance

1. **Co-option of Existing Councillor** Local Government Act 1972 S16 **–** Council to co-opt Mr Mike Barker back onto the Council, after complications with nomination forms for election, and Mr Barker being on holiday and unable to correct in time to be nominated for election.
2. **Council Resource Issues –** Council is asked to discuss Council resource issues and decide on a solution to assist with distributing Council related work out. Proposals for consideration from Mr Dexter are:
3. The Council buy in resource – say a project support role that can work alongside the Clerk without distracting her from her management duties.  OR
4. Stringent prioritisation of activities.
5. **Election of representatives**

Barkham Village Hall Management Committee

BALC

WDALC – Has now been disbanded

Parish Planning Working group

Finance Committee

Road Safety Group

Trustees for Barkham Charity Trust

Community Liaison Group with Crest

Parish/Town Forum Meetings with WBC

Community Centre at Arborfield Green

Parish Magazine

CIL Advisory Committee

WBC Climate Emergency Meetings

Improving relations with WBC Working Group

1. **Planning**:
2. **Planning Applications –** To discuss and agree any comments or objections on planning applications received before 9th May 2023. To include:

**230872** - Arborfield Green District Centre, Arborfield Green, Arborfield, Berkshire

**Application for approval of Reserved Matters pursuant to Outline Planning Consent O/2014/2280 (dated 02/04/2015). The Reserved Matters (access, appearance, landscaping, layout and scale) comprise details of a mixed-use District Centre including 200 dwellings, commercial floorspace (Use Class E), a pre-school, public open space, pedestrianised high street, and a mixed-use community centre building including cafe, associated community facilities and day nursery. New vehicular, pedestrian and cycle accesses to be provided with associated internal roads, parking, landscaping, drainage, substations, plant, bin and cycle storage.**

Comments by 9th May 2023 – Extension requested

**230034** - Reading FC Training Ground Park Lane Finchampstead Wokingham RG404PT

**Application to modify a Section 106 Planning Obligation to allow amendments to Schedule 1 (Affordable Housing) of the Section 106 Agreement dated 30th March 2021 relating to planning permission 163547.**

Comments by 19th May 2023

**230997** -31 Barkham Ride, Wokingham, RG40 4EX

**Full application for the temporary stationing of a sales office for a period of one year. Renewal of 213928. (Retrospective)**

Comments by 20th May 2023

1. **Approved and Refused Applications**

**230493 -** 4 Japonica Close, Barkham, Wokingham, RG41 4XJ

**Householder application for the proposed erection of a two storey side extension.**

Application approved notification

**230506 -** 7 Lance Way, Arborfield, Wokingham, RG2 9YY

**Householder application for the proposed part garage conversion to create habitable accommodation.**

Application approved notification

1. **Any Other Planning Business**

**EV Charging points in Arborfield Green** – Council is asked to consider what they are able to do to get the EV charging points in Arborfield Green Commissioned by the developers. It has been reported that none of the installed points have been commissioned, and are not able to be used.

1. **Delegated Authority Report** – Council is asked to receive a report on decision made under Delegated Authority
2. **Clerks Report –** Council is asked to receive a report from the Clerk
3. **Review and adoption of Parish Documentation –** Council is asked to approve the policies listed below:

**Standing Orders,**

Council is asked to approve the Standing Orders (Reviewed and re-adopted June 2022)

**Financial Regulations and Polices.**

Council is asked to approve the Financial Regulations (Reviewed and re-adopted November 2019)

**Operations**

Asset Register (Updated March 2023)

Scheme of Delegation (Adopted May 2021)

**Finance** Accounts and Audit Regulations 2015 s.6

Council is asked to approve and adopt the updated Financial and Risk Assessment (Approved May 2018 Reviewed Annually) – Updated April 2023

1. **Finance**
	1. **Accounts** – Proposal to agree accounts and payments for April to May 2023 LGA 1972 s150 (5)

Note: Clerks Wages for April 2023 was stated as £1085.00 at the April meeting, this was incorrect, and should have read £1085.27

* 1. **Report on Monies received** £782.15 Interest from Nationwide,

 £6,119.00 1st Precept payment,

 £419.84 Arborfield PC – Share of costs for possible purchase of The Coombes

1. **Parish Office Operations**
2. **Councillor Forum**

1. **Exclusion of public and press** Public Bodies (Admission to Meetings) Act 1960 S1 (2)

*To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for items 18, and 19 on the agenda.*

**Part 2**

1. **Minutes of previous part 2 meeting**

To approve the Confidential Minutes of the Part 2 Meeting of the Parish Council held on 14th March 2023.

1. **The Coombes**

To receive any updates for consideration and agreement.



E. Tims

Clerk to the Council