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BARKHAM PARISH COUNCIL

Finance Committee

**Minutes of meeting of the Barkham Parish Council Finance Committee held on 5th December 2023 in the Parish Office at 11.30am**

**Present:** Mrs Stubbs, Mr Barker, Mr Wrobel, Mr Sheth and Mrs Tims, Clerk to BPC. ?? (in the Chair),

**23/143 To elect a Chairman of the Committee Local Government Act 1972 S15(2)**

Mrs Stubbs was proposed for the role of Chairman by Mr Barker, which was seconded by Mr Wrobel

Resolved: Mrs Stubbs Duly elected Chairman of the Committee

**23/144 Apologies for absence with reason given**

None

**23/145 To receive and consider public questions and comment.**

None

**23/146 Declaration of Members’ interests and requests for dispensation**

All Councillors have been granted a dispensation to be able to discuss the draft budget to assist the Council in setting the precept

**23/147 To approve the minutes from the last Finance Committee Meeting as being a true record of the meeting**

The minutes of the meeting held on 5th December 2022 were approved and signed as a true record.

**23/148 To receive the latest bank reconciliations and any unplanned expenditure from the RFO**

The bank statements for the accounts and the associated reconciliation documents since the last meeting were reviewed and agreed as correct. The documents were initialled to reflect this by Mrs Stubbs who reviewed them.

There was no unplanned expenditure to report.

**23/149 Reports on matters outstanding and actions arising from the minutes**

None

**23/150 To discuss draft budget figures to be put to full council for consideration in December**

The Finance Committee reviewed the draft budget and agreed amounts to be put to Council in December to consider. The Clerks Salary was raised and this will be discussed at full council during the budget setting process. The Clerk is to send out the pay scale information to the committee for consideration.

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1pm Mr Sheth left the meeting.

**23/151 AOB**

None

**23/152 To set the date of the next meeting**

The next meeting will be held in November 2024. The exact date, time and venue to be confirmed.

The meeting closed at 1.20pm.