#

Dated**: 17th September 2024**

Meeting of The Coombes Woodland Committee

To be held on **Wednesday 25th September 2024**

at the Parish Office, Arborfield Green Community Centre.

Commencing at **6.30pm**

**A G E N D A**

1. **To receive and accept any apologies for absence** Local Government Act 1972 Sch12
2. **To receive any declarations of interest on items on the agenda** (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)
3. **Minutes of the Coombes Woodlands Committee Meeting** LGA 1972 Sch 12 para 41(1)

There were no minutes recorded from the meeting scheduled for the 17th July. This was due to an insufficient number of members attending.
4. **Questions from members of the public in respect of the business on this agenda (allotted time 15 minutes)** Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100

Adjournment of the Meeting will be called if any members of the public wish to address the Committee on any matters or concerns relating to The Coombes Woodlands. If you would like to ask a specific question to be answered at the meeting, please submit the question at least 24 hours in advance.
5. **Guest Speaker**
A guest speaker is attending the meeting to talk about their experience and learnings of volunteering in a woodland.
6. **Update on actions arising from minutes of the Coombes Woodlands Committee on the 15th May.**

There being no meeting held on the 12th June and the 17th July, there are no updates on actions arising from the minutes.
7. **Measures to protect The Coombes from Motor vehicles**

Members of the committee met with WBC and the PRoW team to look at the best location to place restrictions to motor vehicles in the Coombes. The members will update the rest of the committee with the progress that has been made and the next steps.

1. **To share and agree on a Coombes Woodland Committee Logo**
These have already been circulated amongst the members of the committee.

**Action:** At the meeting the committee is to agree on a logo design.

1. **Volunteers and priority jobs update**
Since the last meeting the priorities and plan for volunteers has been combined into a cohesive document alongside the list of priority jobs that will need to be undertaken.

**Action:** During the meeting an update will be provided by the Deputy Clerk. The committee is to decide upon the priority order of the jobs on the list.
2. **BMX area update**

The quotes and details for each contactor were shared with the committee in advance of the meeting so that a contactor could be appointed. The relevant approvals were requested from Wokingham Borough Council before the work commences.

**Action:** A member of the committee is to be appointed as a point of contact for the day of the works being carried out.
3. **Facebook page name**
The name of the Facebook page requires to be approved at the meeting. The reserved names were shared with the members of the committee before the meeting.

**Action:** During the meeting a name needs to be chosen from those reserved so that a Facebook page can be set up and communication can start.
4. **Grants for Woodlands and Rhododendron control**
Information regarding the grants available for managing rhododendrons and maintaining woodlands have been shared with the committee in advance of the meeting.

**Action:** During the meeting the committee is to decide which grant if any, they wish to look into obtaining.
5. **Website update from the Deputy Clerk**
The deputy Clerk will provide an update about the website.

**Items for the next agenda**:

* State of the Barkham and Coombes PROW footpaths
* Bio-diversity plan to be shared for review by committee
* Risk assessments for work to be carried out within The Coombes
1. **To set the date of the next meeting**

Consideration to be given for moving the meeting to a Tuesday evening to enable another member of ANPC to attend the meeting.

 

Natalie Hayes, Deputy Clerk to Barkham Parish Council